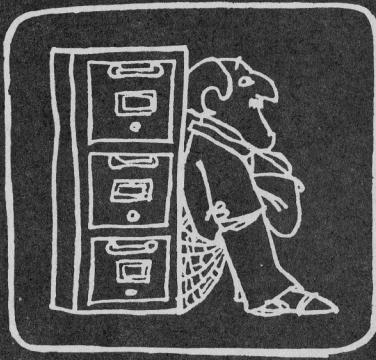


UNIVERSITY OF MARYLAND

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# mid-atlantic archivist

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MARAC'S FIFTEENTH ANNIVERSARY:  
OUR CHANGING ARCHIVAL PERSPECTIVE  
BALTIMORE MEETING, MAY 7-9, 1987

The fifteenth anniversary celebration and meeting of MARAC will be held in Baltimore, Maryland, May 7th through the 9th. The meeting will afford members and interested persons the opportunity to assess the progress of the past fifteen years and plan for the future of the Mid-Atlantic Regional Archives Conference.

Beginning Thursday, May 7th, several limited-enrollment workshops and a demonstration on conservation at The Johns Hopkins University Bindery will be offered. The workshops will focus on records management and micrographics as well as personnel issues. A very popular workshop, entitled "Archival Exhibits on A Shoestring," will also be offered at this meeting.

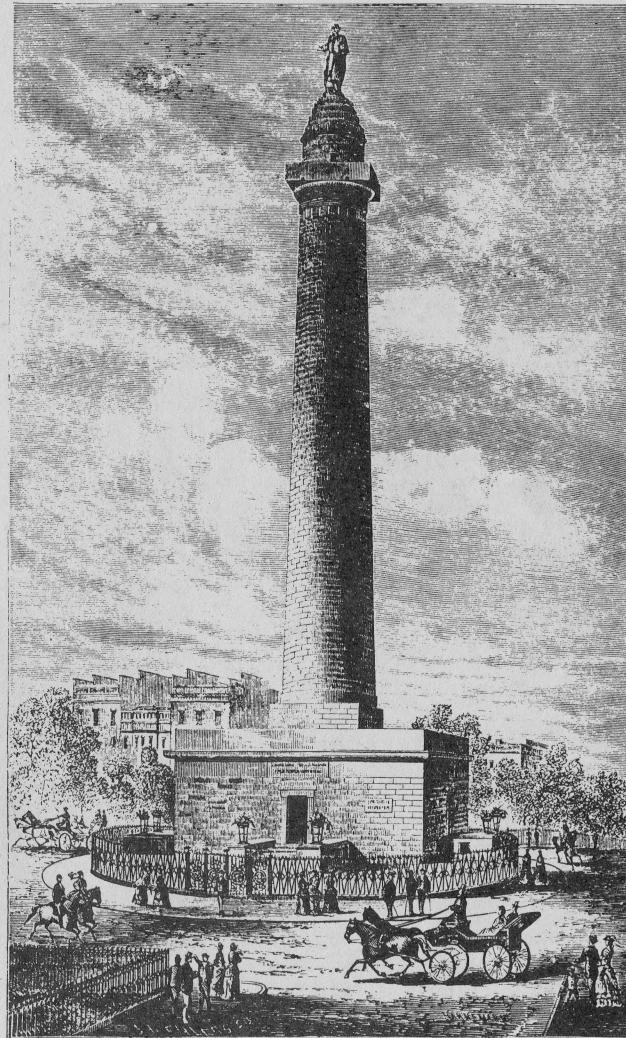
On Friday morning at the plenary session, the keynote speaker will be Frank Evans of the National Archives. Evans, one of the organizers of MARAC, will discuss the past fifteen years and comment on the direction MARAC will take in the future. Congressman Philip M. Crane (R-IL), the luncheon speaker, plans to speak on the celebration of our documentary heritage. He currently serves on the Commission on the Bicentennial of the United States Constitution.

Program topics will include appraisal of college and university records, photographic preservation, archivists and the law, moving an archives, disaster preparedness, the care and preservation of artifacts, and grant writing. Several sessions on computer systems will be offered including discussions of networking and in-house systems. Of special interest to the beginning archivist will be a session on developing an archival program from scratch. Other sessions deal with congressional collections, military records, staffing, film archives, and highlights of the SAA-sponsored China tour.

*continued on page three ...*

Volume 16, Number 1

Winter 1987



THE WASHINGTON MONUMENT,

MOUNT VERNON PLACE.

MARAC FIFTEENTH ANNIVERSARY CELEBRATION  
IN HISTORIC ANNAPOLIS

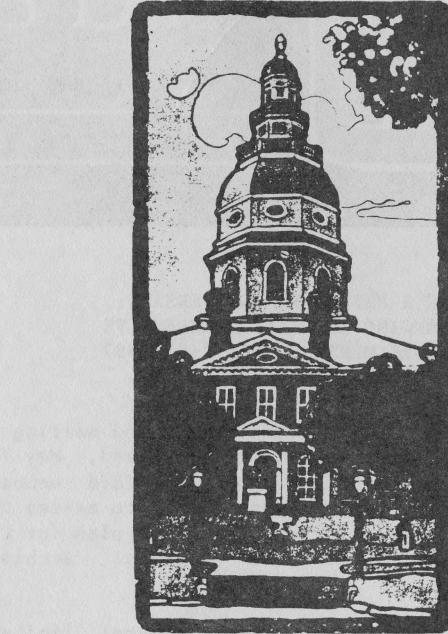
The Maryland Hall of Records, the spendifid new home of the State Archives, will be the scene of MARAC's fifteenth anniversary celebration, Friday evening, May 8th. The Maryland State Archives will host a gala dinner party. The dinner menu will offer roast beef, Maryland ham, crab puffs, mushrooms stuffed with crab, and scallops wrapped in bacon. A special exhibition on the organization of Bicentennial events and publications will be mounted in the main research room. Maryland's original copy of the United States Constitution can be seen in "The Annapolis Convention: Maryland and the US Constitution," an exhibit celebrating the Bicentennial.

Transportation to and from Annapolis and the celebratory dinner will be included in the registration fees.

Annapolis, the capital of the State of Maryland and home of the US Naval Academy, is described in MARYLAND A New Guide to the Old Line State as "a small city of dignified, gracious, and attractive character, greatly influenced by its distinguished history." Located on the beautiful Severn River, Annapolis is said to have the greatest concentration of eighteenth-century buildings anywhere in the United States. The area's first European settlers came from Virginia in 1649. "By the 1740s the gayest and most socially conscious people from all over Maryland converged on Annapolis to attend the theatre, dance at balls, and wager on the races ... Annapolis in its eighteenth-century Golden Age was no solemn center of intellectual activity. The most eminent and able men of the province did not debate philosophical questions ... but exerted themselves to produce sallies of satirical wit and light and sophisticated conversation to accompany the superb meals liberally accented with liquor."

PIEDMONT OFFERS DISCOUNT FARE TO BALTIMORE

Piedmont Airlines has been designated as the official carrier for the MARAC Spring meeting. Piedmont has agreed to give attendees a 35% discount off the standard coach fare traveling into Baltimore. In some cases, greater savings may be available through promotional fares being offered. Providing normal qualifications are met, Piedmont will offer an additional 5% discount. Piedmont's Convention Specialists will confirm your reservation at the most economical rate, whether traveling on Piedmont or another airline.



*The State House in Annapolis*

To obtain this convention discount, telephone Piedmont's Convention Sales Office at (800) 334-8644; from North Carolina, (800) 251-5720, extension 2224; Monday through Friday, 8:30 am - 6:00 pm Eastern time.

Baltimore's nearest airport, Baltimore-Washington International Airport, is a fifteen minute drive from the Belvedere Hotel. There is Amtrak service from the airport to Penn Station (located only 4 blocks from the hotel). Taxi and limousine services are also available from the airport to the hotel.

... continued from front page

The meeting will be held at the historic Belvedere Hotel, erected in 1904 on land that was once part of the estate of General John Eager Howard, hero of the American Revolution. The Democratic National Convention which nominated Woodrow Wilson for President was held at the Belvedere in 1912. The Belvedere's photo archives is conveniently located just outside the popular "Owl Bar." The Belvedere has served as host to ten US presidents, Dr. Ralph Abernathy, Sarah Bernhardt, Enrico Caruso, Andrew Carnegie, Samuel Clemens, Anna Pavlova, Admiral Perry, the Duke and Duchess of Windsor, and a host of other luminaries.

The Belvedere is within a few blocks of many of Baltimore's finest attractions. Chief among these is historic Mount Vernon Place. A walking tour will be among the activities scheduled for the conference. Mount Vernon Place, reputed to be one of the finest urban spaces in America, contains a fascinating record of many of the nineteenth century's architectural styles. The tour will include the Peabody Institute, the Walters Art Gallery, the Maryland Historical Society, and the Basilica of the Assumption, built 1808-1821, called by architectural historian Nikolaus Pevsner, "North America's most beautiful church."

The Walters Art Gallery will present a special exhibition entitled "Real People in the Middle Ages: Donor Portraits in Illuminated Manuscripts." A major exhibition, "Northern European Masterworks from the Walters Collection," and a touring exhibit from the Menil Foundation, "Security in Byzantium: Locks, Weights and Seals," will also be on display at the Gallery.

The Maryland Historical Society will present "Bowling Brook: A 19th-Century Racing Empire," an exhibition of objects from its Maryland Sporting Art Collection. The Society's outstanding Maritime Exhibit is on permanent display.

The Baltimore Museum of Art is well known for its Cone Wing with its superb collection of French Impressionist paintings. During the first third of this century, Dr. Claribel and Miss Etta Cone acquired a stunning collection of works by Picasso, Renoir, Cezanne, Gauguin, and other artists of the period. Hundreds of works of art from this fabulous collection are on display in the newly renovated Cone Wing including 42 paintings by Matisse. Also scheduled for May is a special exhibition of photographs by Baltimore photographer A. Aubrey Bodine, "Baltimore Pictorialist." Bodine, who photographed Maryland scenes for nearly fifty years, is best known for his photographs of the Chesapeake Bay and its watermen. Admission to the museum will be free on Thursday.

The Peabody Bookshop and Beer Stube, just down the street from the hotel, was a favorite haunt of H.L. Menken. In prohibition days, the Bookshop formed a front for the real business of the establishment -

drinking. Nightly entertainment in the back room ranges from jazz to chamber music to sing-alongs around a battered piano.

Nationally famous Harbor Place offers good food and entertainment from breakfast through the nighttime hours. Visit the National Aquarium, the Maryland Science Center, and the pavilions of restaurants and boutiques that make the Harbor the region's most popular spot.

Washington, DC is only a short drive south of Baltimore. It offers many unique opportunities to those with time to spare. Not only is it the home of the United States Capitol and the President, but the Library of Congress, the Supreme Court, the Botanical Gardens, the Smithsonian Institution, the National Gallery of Art, the National Archives, the Jefferson and Lincoln memorials and the Washington Monument. Washington offers theatre, premiere jazz clubs and dancing, boat cruises on the Potomac, deliciously inviting dining opportunities and much more.

There promises to be something for everyone at the Spring meeting of MARAC. Additional details concerning the Baltimore meeting will be mailed to members in March.



*Henri Matisse: Purple Robe and Anemones (1937).  
Baltimore Museum of Art: The Cone Collection.*

#### NEWS NOTES

##### UNITED STATES - GREAT BRITAIN EXCHANGE

The United States - United Kingdom Educational Commission in London has announced a competitive award, made available under the Fulbright program, for the exchange of United States and British university and research library staff. The fixed-sum grant of 3,250 pounds sterling is for a minimum period of three months beginning as early as September 1987, with completion required before July 31, 1988. Applications will be accepted from U.S. citizens working as full time librarians, library administrators, or archivists at research libraries and at four-year colleges or universities. Five years' continuous professional experience is required. For further information, contact the Council for International Exchange of Scholars, 11 Dupont Circle, NW, Washington, DC 20036.

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##### FILM PRESERVATION GRANTS

A matching grants program to help organizations preserve, safeguard, restore, and catalog films of artistic or cultural value will be funded jointly by the American Film Institute and the National Endowment for the Arts. Applicants should have an existing archival film collection (unique or best surviving material) and adequate staff and equipment to carry out the project. For projects beginning after July 1, 1987, applications must be postmarked no later than January 31, 1987. For further information, contact AFI/NEA Film Preservation Program, National Center for Film and Video Preservation, the American Film Institute, John F. Kennedy Center, Washington, DC 20566 or phone (202) 828-4070.

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##### NEW MARAC ARCHIVES INVENTORY AVAILABLE

A new version of the guide to the MARAC archives is available to interested members. The guide includes information of several important accessions that have been obtained from various sources during the last two years. Requests for copies should be addressed to Lauren Brown, Historical Manuscripts and Archives Department, McKeldin Library, University of Maryland, College Park, MD 20742 or phone (301) 454-2318.

\*

##### ARLINE CUSTER MEMORIAL AWARD

This MARAC award honors the memory of Arline Custer, MARAC member and editor of the National Union Catalog of Manuscript Collections, who died in 1975. The Arline Custer Memorial Award Committee renews its call for submissions and/or nominations of

published articles or monographs on subjects relevant to the archival profession. Entries must be received by June 30, 1987 for consideration for the fall 1987 award. Submissions or nominations should be made to the Chair, Frances M. Seeber, Franklin D. Roosevelt Library, Hyde Park, NY 12538. Members of the committee are Edmund Berkeley, Fynnette Eaton, Eleanor McKay, Karen Paul, Frances Seeber, and Jean Soderland.

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##### FINDING AIDS AWARD

The Finding Aids Award Committee encourages each MARAC member to submit finding aids for consideration for the 1986 Finding Aids Awards. Any recent finding aid may be submitted. The committee particularly encourages members to enter finding aids that are successful in meeting an institution's needs, that are particularly effective in assisting researchers, or that include useful innovations.

MARAC has taken a leading role among archival associations in promoting increased attention and improvements in finding aids. By participating in MARAC's 1986 Finding Aids Award process, each of us can play an active role in continuing this leadership and improving our profession.

Finding aids should be submitted to Maygene Daniels, Gallery Archives, National Gallery of Art, Washington, DC 20565. The awards will be announced at MARAC's Spring 1987 meeting. Committee members are Arthur Breton, Maygene Daniels (Chair), Jacqueline Goggin, Terry McNealy, Adele Newberger, Michael Plunkett, and Virginia Purdy.

Most recent winners of the MARAC Finding Aids Award were:

Guide to the Papers of Lawrence Henry Gipson, compiled by Diane Windham Shaw. (Bethlehem, PA, Lehigh University).

Black History: A Guide to Civilian Records in the National Archives, compiled by Debra L. Newman. (Washington, DC, National Archives and Records Administration).

Index to ETS Research Report Series, 1969-1982 (microfiche edition), edited by Gary D. Saretzky. (Princeton, NJ, Educational Testing Service Archives).

The MARAC Finding Aids Award Committee analyzed the features it believes lead to the most effective finding aids. Following are a few of its conclusions:

- Finding aids should be designed for quick reference and comprehension, thus features that promote easy access are important. Title pages, tables of contents, and brief descriptive summaries should be given particular attention with this in mind.

- Biographical sketches and institutional histories promote quick understanding of historical materials; however, they should be closely related to the contents of the materials and not necessarily comprehensive.
- Indexes are always helpful and may be essential for large guides or complex materials.
- Baffling and unnecessary numerical or alphabetical codes and unfamiliar acronyms are barriers to general use and should not be included unnecessarily.
- Finding aids should analyze information and should not be limited to undigested lists of folder titles or organizational schemes.
- A simple, well-designed layout is important as an aid to effective use.
- Reproductions of unusual documents can be a particularly effective supplement to a guide's descriptive quality.

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#### PUBLICATIONS COMMITTEE SEEKS SUBMISSIONS

MARAC's Publications Committee is planning a more active publishing program beginning in 1987. The committee has made plans that, in addition to maa and the Technical Leaflets, the Occasional Publications Series will begin a more active production schedule. The Occasional Publications will cover the entire range of archival functions. The subjects to be included will be less topical than maa articles and more theoretical than those covered in the Technical Leaflets. The committee is currently soliciting proposals for future publications. Please send submissions, thoughts and suggestions to Erika Thickman Miller, 1111 Maplecrest Circle, Gladwyne, PA 19035.

\*

#### EDUCATION/OUTREACH NEWS NOTES

##### Education Conference

The Society of American Archivists will hold an education conference in Savannah, GA, on February 12-14, 1987. Representatives from regional organizations, academic programs, and various SAA groups will meet to analyze the results of an SAA survey of educational needs and to consider priorities for archival education, the educational materials that need to be developed, and the institutional sponsors who might provide continuing professional education for archivists. Susan Davis of the New York Public Library, chair of MARAC's Education/Outreach Committee, is the official MARAC representative to the

conference, and the next Education/Outreach News Notes will report on the conference.

##### New SAA Education Officer

Timothy Ericson of the Wisconsin State Historical Society has been named SAA Education Officer. His duties include providing liaison with regional organizations concerned with archival education.

##### Baltimore Meeting Education Workshops

MARAC's spring meeting in Baltimore will include the following archival workshops: Records Management and Micrographics, Personnel Issues, and Archival Exhibits on a Shoestring. The program for the meeting and registration materials will provide more information about these workshops.

##### Education/Outreach Event

At its November meeting the Archivists Roundtable of Metropolitan New York held a Career Development Fair aimed at archivists and students in archival programs. Each table at the fair concentrated on different archival functions or activities and was staffed by archivists who provided additional information. Among the many table topics were conservation, education opportunities, professional organizations, and college and university archives. Others interested in sponsoring such a fair can obtain information from Susan Davis at the address below.

##### Do You Have Education/Outreach News?

Please contact the chair of MARAC's Education/Outreach Committee: Susan Davis, Rare Books and Manuscripts Division, Room 324, New York Public Library, 5th Avenue and 42nd Street, New York, NY 10018.

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##### AGRESTO NOMINATION STOPPED IN SENATE COMMITTEE

On October 2, the Senate Governmental Affairs Committee decided not to act on the nomination of John Agresto for US Archivist. Action by this Senate Committee is required before the nomination for Archivist can go before the full Senate for a vote. Thus the refusal to include a vote on Agresto on the agenda for the committee meeting means that no action on the matter was possible in the 99th Congress. A White House spokesman stated, however, that President Reagan will renominate Agresto in the next session of Congress.

Senator Thomas Eagleton summed up the present situation when he stated, "For the sake of the adequate preservation of the historical documents of

*continued on page 16 ...*

MARAC STEERING COMMITTEE  
CHARLOTTESVILLE, VA  
30 OCTOBER 1986

Attending: Denis Sennett, S.A., Paul Hensley, Elaine Engst, Lee Stout, Lauren Brown, Mary Wolfskill, Cora Teel, Laurie Baty, Fred Armstrong, Robert Morris, Martha Slotten, Jodi Koste, Rebecca Ebert, Thomas Connors, Fred Stielow, Joan Gosnell, Leslie Hansen Kopp, Ronald Becker, Michael Plunkett, Joan Echtenkamp, Greg Hunter, Karen Stuart, and Karen Paul.

Robert Morris called the meeting to order.

Previous Minutes: The minutes of the previous meeting were approved with two spelling corrections.

Secretary's Report: Denis Sennett, S.A., reported that there are 514 paid membership renewals. Each State Representative was given a packet containing the names and addresses of those who have paid. Renewals and new memberships will be reported to the State Representatives on a quarterly basis.

Treasurer's Report: Greg Hunter reported on the status of MARAC's incorporation. The necessary documents will be filed after consultation with an attorney in Delaware. He then distributed financial reports for the first quarter, the second quarter (interim), and the Spring 1986 conference.

Archivist's Report: Lauren Brown distributed an updated inventory of the MARAC Archives and a list of past officers and State Representatives. After discussion, several corrections were suggested. A revised edition will be ready for the January meeting.

Local Arrangements and Program Committee Reports: Joan Echtenkamp and Michael Plunkett reported on the local arrangements and program for the Fall 1986 meeting. One problem arose with the hotel: a contract had been signed with the Omni Hotel for a certain number of rooms; the hotel did not honor the contract. This caused serious problems for the Local Arrangements Committee, and although another hotel was able to accommodate conference participants and the Omni provided bus transportation between the hotels, many difficulties were expressed by those who attended. Martha Slotten moved that the Chairperson, Vice Chairperson, and Treasurer in consultation with Michael Plunkett and Joan Echtenkamp consult an attorney concerning this breach of contract. In the meantime, a letter would be composed and sent to the Mayor, City Council, Chamber of Commerce, and corporate management of the Omni Hotel chain, expressing MARAC's dissatisfaction with this incident. The resolution was passed. Denis Sennett, S.A., then moved that the Steering Committee thank Joan and Michael for all of the work that went into the planning of the conference. The resolution was passed.

Laurie Baty reported on the local arrangements and

program for the Spring 1987 meeting to be held at the Belvedere Hotel, Baltimore, MD, May 7-9.

Fred Armstrong reported on the preparations for the Fall 1987 meeting to be held in Charleston, WV, October 15-17.

Technical Leaflet Editor: Karen Stuart, Library Director at the Maryland Historical Society was appointed to serve as the new editor of the Technical Leaflet series.

Committee Manual: Martha Slotten distributed copies of the proposed draft of the manual. Any corrections and suggestions for revision are to be forwarded to Martha before the next meeting.

Newsletter: Ron Becker noted that State Representatives have generally neglected to submit news to the maa and should begin doing so on a regular basis.

Archivist of the United States Appointment: Robert Morris reported on the correspondence, interviews, and ultimate decision to oppose the nomination of John Agresto as Archivist of the United States. The nomination will probably be resubmitted by President Reagan in 1987.

Publications Committee: Don Harrison sent a report with several recommendations. Because of the delay in its receipt by the Steering Committee, it will be discussed at the next meeting.

DC Caucus: Tom Connors requested a \$2/caucus member donation from the Steering Committee in order to carry on the operations of the DC Caucus. The Steering Committee ruled that the request should be presented formally at the time of the annual budget preparation.

State Caucus Manual: Several members of the Steering Committee expressed the need for a state caucus manual in which guidelines for operations, finances, projects, and functions would be included.

Next Meeting: January 22, 1987, Maryland Historical Society, Baltimore, MD.

Respectfully submitted,  
Brother Denis Sennett, S.A., Secretary

MARAC BUSINESS MEETING  
CHARLOTTESVILLE, VA  
1 NOVEMBER 1986

The meeting was called to order by the Chair, Robert Morris. The Secretary and Treasurer as well as the Chairs of the Program and Local Arrangements Committees reported to the membership on the material discussed and passed by the Steering Committee on the 30th of October [see Steering Committee minutes].

Appointments:

Technical Leaflet Series Editor - Karen Stuart

Local Arrangements Chair, Fall 1987 Conference - Fred Armstrong

Program Chair, Fall 1987 Conference - Karen Paul

Nominating Committee - Jodi Koste, Thomas Battle, Nancy McCall, and Mimi Bowling

Representative to SAA Education Conference - Susan Davis

Leslie Hansen Kopp made the following Resolution:

Whereas, the Program Committee for this conference has pioneered in its program on the Afro-American Heritage in Records by designing sessions on that subject which have challenged and informed us, and

Whereas, we have also learned how to manage everything from our staffs to our ancestors bad penmanship to our own burnout through magic dots, and

Whereas, the Program Committee did not give up on the Local Arrangements Committee,

Therefore, be it resolved that we heartily thank Mike Plunkett and the members of the Program Committee for their fine professional efforts.

Mimi Bowling made the following resolution:

Whereas, the MARAC Fall '86 Local Arrangements Committee (all nineteen or twenty of them) conspired to keep the foliage of the Blue Ridge on the trees until November 1 and to keep the sun shining on Monticello for two out of three days and to give that compelling dog and pony slide show in Princeton that got us all here in the first place, and

Whereas, they thoughtfully scheduled this event to begin after Game Seven of the World Series (Let's Go Mets!), and

Whereas, Joan Echtenkamp did do battle with the mighty OMNI and must therefore be declared the true champion of Homecoming Weekend, and

Whereas, the same Joan Echtenkamp did introduce us to the joys of two fully-supplied hospitality suites, both smoking and non-smoking, and did selflessly give up her peace and quiet and sleep so we could enjoy them,

Be it therefore resolved that the membership of MARAC thank and commend Joan Echtenkamp and her merry band and wish them a nice long rest.

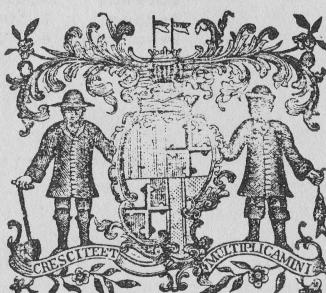
Motions were accepted by acclamation and the meeting was adjourned.

Respectfully submitted,  
Brother Denis Sennett S.A., Secretary

THE  
MARYLAND AND BALTIMORE JOURNAL,  
THE ADVERTISER.

Containing the FRESHEST ADVICES,

Omnis su'it puerum qui misericordie dulci,



both FOREIGN and DOMESTIC.

Leotrem delectando, pariterque momendo. Hor.

MID-ATLANTIC REGIONAL ARCHIVES CONFERENCE  
 TREASURER'S REPORT, 1986/87 FISCAL YEAR  
 SECOND QUARTER - SEPTEMBER 1 TO NOVEMBER 30, 1986

Item	Budget	Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total	Budget %
<b>Income</b>							
Membership Dues	8,950.00	235.00	5,269.00			5,504.00	61.50
Publication Sales	250.00	61.50	2.00			63.50	25.40
T-Shirt Sales	25.00	30.00	0.00			30.00	120.00
MAA Advertising	500.00	75.00	0.00			75.00	15.00
Bank Interest	800.00	111.58	155.54			267.12	33.39
Pa. Abolition Society	500.00	0.00	0.00			0.00	0.00
Conferences	1,750.00	0.00	3,992.49			3,992.49	228.14
	12,775.00	513.08	9,419.03	0.00	0.00	9,932.11	77.75
<b>Expenses</b>							
Secretary	200.00	0.00	165.97			165.97	82.99
Steering Committee	1,250.00	770.00	0.00			770.00	61.60
Nominating Committee	650.00	0.00	0.00			0.00	0.00
Publications Committee	200.00	0.00	0.00			0.00	0.00
State Caucuses	850.00	26.00	57.30			83.30	9.80
Newsletter	6,250.00	1,555.35	1,448.00			3,003.35	48.05
Technical Leaflets	400.00	0.00	0.00			0.00	0.00
Technical Leaflet Reprint	600.00	0.00	0.00			0.00	0.00
Anniversary Volume	100.00	0.00	0.00			0.00	0.00
Custer Award	100.00	0.00	0.00			0.00	0.00
Finding Aid Award	100.00	0.00	0.00			0.00	0.00
Pa. Abolition Society Awa	500.00	0.00	0.00			0.00	0.00
Net'l. Coordinating Comm.	200.00	0.00	0.00			0.00	0.00
Membership Renewal	550.00	160.00	334.44			494.44	89.90
Mailing List Maintenance	150.00	34.76	0.00			34.76	23.17
Post Office Permit	50.00	0.00	0.00			0.00	0.00
Bank Charges	75.00	4.00	10.00			14.00	18.67
Membership Directory	0.00	225.85	0.00			225.85	ERR
Agreato Committee	0.00	164.56	0.00			164.56	ERR
Conference Advances	0.00	500.00	0.00			500.00	ERR
Finance Committee	0.00	106.00	0.00			106.00	ERR
Membership Devel. Comm.	0.00	0.00	177.50			177.50	ERR
Publications Mailings	0.00	0.00	70.34			70.34	ERR
Task Force on Comm.	0.00	60.00	0.00			60.00	ERR
	12,225.00	3,606.52	2,263.55	0.00	0.00	5,870.07	48.02
<b>Summary</b>							
Opening Balance	9,997.65			Fund	Opening	Credits	Debits
Income	9,419.03			Current	(1,093.44)	9,419.03	2,263.55
Expenses	2,263.55			Endowed	2,500.00	0.00	0.00
Closing Balance	17,153.13			Reserve	8,591.09	0.00	0.00
				Surplus	0.00	0.00	0.00
					9,997.65	9,419.03	2,263.55
							17,153.13

## STATE AND LOCAL NEWS

## DELAWARE

The Delaware Local Records Project, funded in part by a grant from NHPRC, received much-needed support recently with the passage by the General Assembly of Senate Resolution #21. Recognizing the importance of local government records and the responsibility of all local governments to preserve and efficiently manage their records, the resolution endorses the project and directs counties and municipalities to participate in the effort. Further support was provided by Delaware Governor Michael N. Castle in an accompanying letter to local government officials endorsing the project and resolution.

Vital Records Management for Delaware Local Governments, the first technical publication of the Delaware Local Records Project, is now being distributed to local governments throughout the state.

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## MARYLAND

User and inventory records at the Maryland Historical Society provided crucial evidence leading to the arrest and August 21 conviction of Erick Francis Davis for theft from the Society's collections.

The scenario began on June 25, 1986, when a dealer informed the Society he had been offered several letters written by Louisa Catherine Adams, wife of John Quincy Adams. "It was our tremendous good fortune to have completed a folder-by-folder examination of the Adams papers last fall," recalled Karen A. Stuart, Library Director. A review of the examination records confirmed that the letters were Society property, and a quick check of user records revealed only one user since the examination -- Davis.

The Society then had to confront how the matter should be handled. "It was truly satisfying to me," Stuart said, "to have the support of Society officers all the way up to the Chairman of the Board in favor of pursuing the apprehension and prosecution of the suspect."

The Society turned their evidence over to Baltimore police on June 27. Within 24 hours, police had arrested Davis and confronted him with the evidence, whereupon he confessed to stealing some 80 archival items from the Society's collections. These included the Adams letters, a circular letter from Robert E. Lee, and a letter from Abner Doubleday. Some of the stolen materials were subsequently recovered. On July 23, however, three Society officials -- Stuart, Manuscripts Librarian Donna Ellis, and Assistant Manuscripts Librarian Susan Weinandy -- accompanied city and county police to Davis' home, armed with a search and seizure warrant. Still more of the missing items were identified and confiscated at that time.

Davis, who has no prior criminal record, plead guilty to felony theft at trial and was sentenced on January 2. Included in the guilty pleas was an order by the judge that Davis make acceptable restitution to the Society for all unrecovered items. Half of the stolen items are still missing, including the Doubleday letter.

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The Maryland Caucus of MARAC has gathered twice during the fall and has four more meetings planned for early 1987. On October 17 the Caucus met at the new State Archives Building in Annapolis to hear a presentation by Dr. Edward C. Papenfuse on the move from the old Hall of Records building to the State Archives' new location on Rowe Boulevard. On November 19 the Caucus sponsored a joint event with the DC Caucus at the campus of the University of Maryland College Park; Dr. W. Ted Durr of Airs, Inc. gave a presentation to the group on archivists and software developers.

Upcoming Maryland Caucus meetings will focus on the themes of archival security, religious archives, and preservation. The Caucus also plans to meet in St. Michaels for a behind-the-scenes look at the operations of the Chesapeake Bay Maritime Museum. MARAC members who are not presently in the Maryland Caucus are invited to attend these events and may obtain additional information by contacting Lauren Brown at the University of Maryland College Park (301) 454-2318.

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The Executive Board of the International Union of Microbiological Societies (IUMS), at its meeting at the XIV International Congress of Microbiology in Manchester, England (September 12, 1986) selected the American Society for Microbiology Archives - Center for the History of Microbiology located in the Albin O. Kuhn Library and Gallery, University of Maryland Baltimore County, Catonsville, as its primary repository for IUMS archival records.

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The 1987 Baltimore region Burger King calendar features 48 historical photographs from the collections of the Maryland Historical Society and includes a full page in the back to promote the Society's activities.

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## NEW YORK

After four years of planning, the 19th General Hospital (AUS) Exhibit was dedicated on July 19, 1986. A group of 120 veterans, Board members, and Baker-Cederberg Museum and Archives Committee members attended. The event was covered by Rochester's local television and newspaper.

continued on next page ...

*... continued from previous page*

The Baker-Cederberg Museum and Archives houses the collections of Rochester General Hospital, Base Hospital 19 of World War I, the 19th General Hospital of World War II, and the Genesee Dietetic Association.

To honor the opening of the exhibit, a booklet containing the exhibit test and unit muster roll has been produced. It can be purchased for \$3 plus \$1.50 for postage. Contact: Philip G. Maples, Curator, Baker-Cederberg Museum and Archives, Rochester General Hospital, 1425 Portland Avenue, Rochester, NY 14621.

\*

The City University of New York (CUNY) has adopted a formal statement establishing a comprehensive archival policy for the University. The statement has received formal approval of the CUNY Council of Presidents and the Board of Trustees and is now part of official University policy.

Copies of the new policy statement are available from William Myrick, Director of Cooperative Library Planning and Development, Office of Academic Affairs, City University of New York, 535 East 80th Street, New York, NY 10021.

\*

Twenty-two New York State government agencies have begun the first phase of a two-year Governor's Records Management Improvement Project to upgrade records management. Sponsored by the new Records Management Council, this project is coordinated by the Office of Management and Productivity with the assistance of the State Archives and other state agencies. All state agencies will ultimately participate. Key elements include training in records management techniques and production of curriculum materials for continuing training; inventorying records series in each agency; developing plans for implementing or improving the agency's records management system; and preparing retention and disposition schedules for all series not now covered by records management law.

\*

The men of the 503rd AAA Gun Battalion, a black anti-aircraft unit of World War II, didn't seem overly impressive on paper. Yet they maintained a fine record, and shot down what may have been the last two enemy planes destroyed by anti-aircraft fire in the war.

"We Point With Pride" at the Freeport Memorial Library, is a photographic record of the 503rd, made by Lt. Abraham Kaufman, one of 28 white officers who commanded the approximately 600 men of the battalion. Now a resident of Little Neck, Queens, the retired Freeport High School science teacher found the negatives of those photographs last year, when he was cleaning out his basement. There, in an old fruitcake tin, was the daily life, in pictures, of the men he had commanded.

It was partly because he felt the men "never got a fair shake" that he offered to donate a set of photographs, along with a history of the battalion, to the Freeport Library. That history derives partly from a record kept by Kaufman, who was appointed battalion historian. "Every month I sent a report to battalion headquarters," he said. After chancing upon the negatives last year, Kaufman traced down the battalion history, stored in the National Archives.

\*

#### PENNSYLVANIA

The Lesbian & Gay Library/Archive of Philadelphia seeks volunteer staff for operations, administration, special projects, and fund raising -- all levels of experience are needed and welcomed. For information, please write The Lesbian & Gay Library/Archive of Philadelphia, 3500 Lancaster Avenue, P.O. Box 15748, Philadelphia, PA; telephone (215) 386-6676, Saturdays 2-5 pm, or leave message on tape machine.

\*

#### VIRGINIA

Prince William County Government began accepting records into its new records center in October. Located in Woodbridge, the total capacity of the center is 4,680 cubic feet.

The records center is about 3,600 square feet with areas for processing, paper shredding, administration, and records storage, including some permanent storage (the county does not have an archives).

For more information regarding the Prince William County Records Center, contact William H. Wolchak, County Records Manager, Prince William County Government, Office of Management Systems, 1 County Complex Court, Prince William, VA 22192-9201.

## ARCHIVISTS' CALENDAR

This spring, St. John's University in New York will offer a new course on "Records Management and Micrographics." The course will be taught by Gregory S. Hunter of ITT Corporation and will be offered on Tuesday evenings. For more information contact: Dr. Mildred Lowe, Division of Library and Information Science, St John's University, Grand Central and Utopia Parkways, Jamaica, NY 11439.

\*

The twenty-first annual Georgia Archives Institute, sponsored by the Emory University Division of Library and Information Management, in cooperation with the Georgia Department of Archives and History and the Carter Presidential Library, will be held in Atlanta, June 15-26, 1987. Designed for beginning archivists, manuscript curators, and librarians, the program provides an introduction to archival administration through lectures, field trips, and a practicum in a local archives. Tuition (non-credit) is \$350. Participants may also register for academic credit (four semester hours) from Emory University. Enrollment is limited and applications close on March 16. For additional information, contact Archives Institute, Emory University Division of Library and Information Management, Emory University, Atlanta, GA 30322.

\*

The spring meeting of OHMAR (Oral History in the Mid-Atlantic Region) will be held March 21, 1987 at the Woodbridge Campus of Northern Virginia Community College. For further information, telephone Marie Allen at (202) 523-5534.

\*

"Beyond the Basics," a workshop for archivists of smaller repositories (1-2 person staffs) will be held April 20-24, 1987 at Graymoor in Garrison, NY. For further information, please contact Brother Denis Sennett, Friars of the Atonement Archives, Graymocr, Garrison, NY 10524.

\*

The SAA is sponsoring a workshop, "Understanding the MARC Format for Archival and Manuscripts Control" in New York City, August 31-September 1, 1987. Workshop enrollment is limited. Qualified applicants are those in responsible positions whose duties involve describing archival materials. The

workshop will not teach computer skills, therefore an understanding of automated capabilities is desirable. The registration fee for the workshop is \$150. Included in this fee are the two publications, MARC for Archives and Manuscripts: A Compendium of Practice and MARC for Archives and Manuscripts: The AMC Format. For additional information, contact Lisa Weber, Society of American Archivists, 600 South Federal, Suite 504, Chicago, IL 60605; telephone (312) 922-0140.

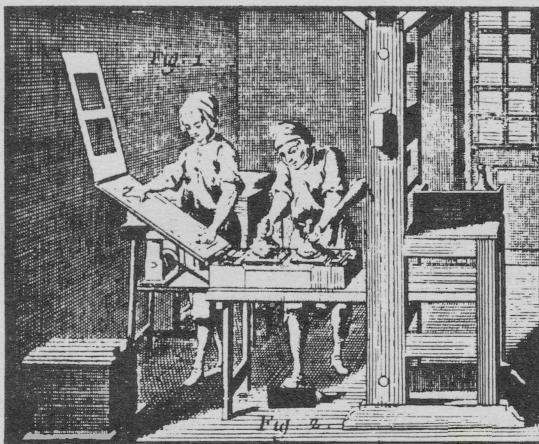
\*

A tuition-free preservation management institute will be held June 5-19, 1987 at Simmons College in Boston. Developed and presented by the Northeast Document Conservation Center in cooperation with SAA, the institute is designed to foster the growth of preservation programs in archival institutions. Approximately 15-20 participants from archival institutions with a demonstrated commitment to preservation will be invited to attend the institute. The preservation component of their jobs may be part- or full-time, but must include overall planning, implementation, evaluation, funding, and promotion of the program. The institute will provide participants with the knowledge necessary to design and implement a preservation program. Subjects to be covered include assessing the needs a preservation program must fill, setting the programs priorities, and developing the resources to support it. For further information about the Institute, contact NEDCC, 24 School Street, Andover, MA 01810; telephone (617) 470-1010.

\*

The Conservation Programs, School of Library Service, Columbia University, announces a two-day symposium of the principles and uses of freezing and freeze-drying in the eradication of insects and in the stabilization and drying of books, manuscripts, and related materials, to be held Friday and Saturday, 3-4 April 1987 at Columbia Univeristy. The first day will be devoted to theoretical and engineering aspects of freezing, freeze-drying, and the effects of freezing on insects, and the second to solving the practical problems of dealing with wet or infested books, and will include a hands-on component. People may register for either or both days. The fee will be \$250 for one day, \$400 for both days. For further information, contact Jerry Grant, Conservation Programs, School of Library Service, 516 Butler Library, Columbia University, New York, NY 10027; telephone (212) 280-4178.

\*



#### PRESERVATION NEWS

The Library of Congress Network Development and MARC Standards Office recently brought together an ad hoc working group to discuss the types of information needed for preservation decision making, with the aim of identifying data elements that would be useful to have in the USMARC format. The group's approach was to limit preservation data to that which they felt had long-term usefulness, and to provide a tool for planning and later actions. They preferred to exclude data that would change often and thus require frequent updates to a record. The group identified eight elements that they considered important for local management or national-level decision making in preservation activities: physical characteristics of the item, preservation action, dates, priority information, primary collecting responsibility indicator, microform characteristics information, item availability, and copyright. The group also discussed general requirements for increasing the efficiency of preservation searches and the need to have preservation personnel input and update information about their institution's materials. For a more complete discussion of this meeting, see the LC Information Bulletin, August 4, 1986.

\*

The Northeast Document Conservation Center has announced that Mildred O'Connell will be leaving her position as Field Service Director to become Assistant Development Officer at the Boston Public Library. Millie has been responsible for the development and success of NEDCC's field service program. She has conducted more than 125 surveys, presented more than 100 workshops and lectures, and answered more than 250 disaster calls.

NEDCC is presently searching for a new Field Service

Director. Kim Cosgrove, recently appointed Assistant Director, will serve as acting director until a new director is appointed.

#### GRANTS NEWS

The Institute for Museum Services (IMS) announced new priorities for funding. According to Lois Burke Shepard, Director, the IMS is emphasizing a "logical progression of activities for conservation." The priorities of IMS are (1) to encourage organizations to apply for conservation survey funds, (2) implementation of environmental controls, (3) projects for conservation training and staff, (4) projects to conduct research in conservation and conservation techniques, and (5) treatment of materials and objects. Mrs. Shepard pointed out that despite its name, the IMS is neither an institute nor a service organization. It is responsible for funding projects to preserve the symbols of our cultural heritage. IMS is not strictly a museum funding agency. It continues to fund projects which include library and archival materials. IMS has provided much of the funding for the restoration of the map collection at the New Jersey Historical Society. For further information, contact the Institute for Museum Services, Old Post Office Building, Room 624, 1100 Pennsylvania Avenue, NW, Washington, DC 20506; telephone (202) 786-0536.

\*

The New Jersey Historical Commission has made important revisions in its Grants-in-Aid Program for fiscal year 1987. Grant applications need no longer be made in separate categories divided according to specific types of historical activity. Instead, the Commission will consider proposals about virtually any kind of project that deals with New Jersey history. Included are projects that seek to preserve the materials of the state's history or improve the conditions for the study and preservation of New Jersey history. Recent awards have included grants to the Gloucester County Historical Society for the preservation of the Richard Somers document collection, Educational Testing Service for the Herman A. Witkin microfilming project, the Historical Society of Princeton for the conservation of historic photographs, and the Hightstown/East Windsor Historical Society for the indexing and conservation of manuscripts. This is a model program of small grants that is doing much to preserve the state's documentary heritage. For more information about this program, contact the New Jersey Historical Commission, 113 West State Street, CN 305, Trenton, NJ 08625.

\*

The Conservation Center for Art and Historic Artifacts (CCAHA), Philadelphia, received an award

from the Andrew W. Mellon Foundation in support of a program of advanced apprentice training, continuing education and research over a three-year period. The Center's Collection Care Workshop Series is fully subscribed and it is hoped that these workshops are continued on a regular basis.

#### CONTINUING EDUCATION

The Northeast Document Conservation Center is planning to conduct a two-day workshop on the Conservation and Management of Photographic Collections, April 30 and May 1, 1987, at the Connecticut Historical Society, Hartford.

Sessions presented by conservators, photo historians, curators and archivists will cover identification of historic processes, causes of deterioration, storage, surveying collection needs, exhibition policies, use and handling by researchers, organization and indexing, computerized cataloguing, and copy methods. Participants will be invited to bring sample photographs from their collections to a clinic session. Ample time will be provided for examining actual historical photographs to learn methods of identification, including microscopic examination.

Enrollment for the workshop will be limited. To receive further information and enrollment details, contact Gay Tracy, Northeast Document Conservation Center, Abbot Hall, 24 School Street, Andover, MA 01810.

\*

The New Jersey State Library, through its Preservation Project, will sponsor two workshops with the Northeast Document Conservation Center on "The Costs of Preservation: How To Preserve and Save," to address needs of general collections. The workshops are scheduled for March 26 and 27, and will be held in locations in the northern and southern sections of the state. The workshop is directed at public libraries and its goal is to show how preservation is a normal part of library administration, enabling collections to last as long as possible. For more information, contact Sally Roggia, Preservation Project Officer, New Jersey State Library, 185 West State Street, CN 520, Trenton, NJ 08625; telephone (609) 984-1804.

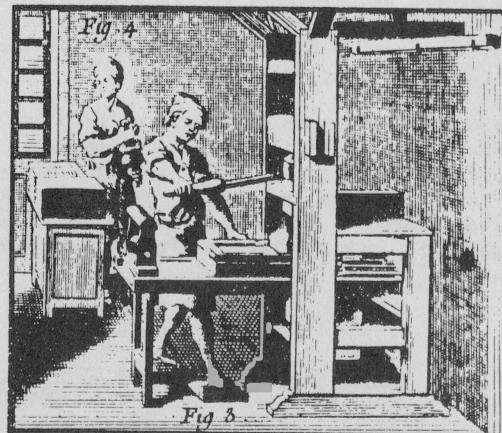
#### CURRENT READING

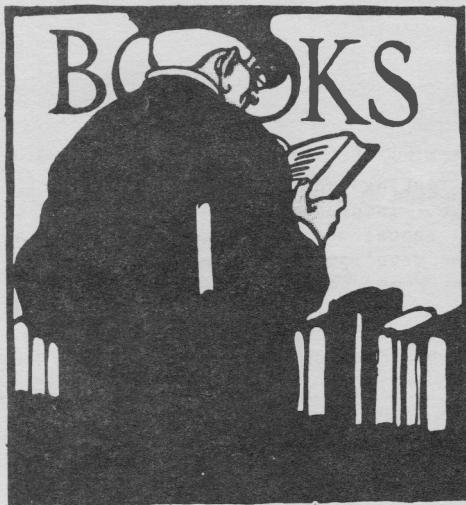
An Ounce of Prevention: A Handbook on Disaster Contingency Planning for Archives, Libraries and Record Centres (Toronto, 1986, 191p) is the published proceedings of a symposium held in Toronto in March 1985. This volume covers all aspects of emergency planning, including building codes, fire

detection and extinguishing systems, security systems, storage, insurance and other topics of concern to a repository. There is a clear discussion of the development of the plan. This is one of the most comprehensive books available on emergency planning. It is available for \$17.95 plus \$1.75 postage from the Toronto Area Archivists Group, P.O. Box 97, Station F, Toronto, Ontario M4Y 2L4, Canada.

The Library Disaster Preparedness Handbook by John Morris (Chicago: American Library Association, 1986. 142p. LC 86-1155. \$9.95). This handbook was prepared by the former risk management officer at the University of California Berkeley, and a specialist on disaster planning. It covers matters such as theft and security in detail, as well as the subject of insurance, in addition to information on planning for disaster and salvage.

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#### REFERENCE SHELF

Reference Services in Archives, Lucille Whalen and Bill Katz, editors. (New York: The Haworth Press, 1986. 216p. \$32.95; \$24.95 paper.)

This book, originally published as an issue of The Reference Librarian (Number 13, Fall 1985/Winter 1985-86), contains a series of articles dealing with the many facets of reference services in archives. Reference services are examined in different institutional settings with articles on business, religious, and academic archives.

Other topics in the volume include: the problems the new archivist has fulfilling reference needs in an established collection; the role of reference services in new archival programs; expanded access to archival sources, primarily through computers; and a general look at the quality of reference services.

\*

A Descriptive Guide to the University Archives of Temple University, compiled by Miriam I. Crawford with the assistance of Jun Hi Yu, was published in 1986. It describes 66 groups of University records, 65 collections of personal papers and 12 sound and film collections, noting, when available, additional finding aids that may be requested. The development of this urban university founded by Baptist preacher Russell H. Conwell is well documented in the archival holdings. Personal papers include manuscripts, correspondence and research materials of alumni, faculty and administrators, in the sciences, history, literature, medicine, education and criminology.

Requests for this publication may be sent to the Conwellana-Templana Collection, Samuel Paley Library, Temple University, Philadelphia, PA 19122. The Baltimore Area Conservation Group has published a 1985 Conservation Bibliography. It is available from Anne Turkos, 1402 Walker Avenue, Baltimore, MD 21239.

\*

Burt Altman's "An Automatic Indexing System for a Congressional Collection" appears in the Fall 1986 (vol. 4, no. 2) Society of Florida Archivists, Inc. Newsletter. It is a continuation of a previous article on an automated retrieval system for Congressional papers.

\*

Elfrieda A. Kraege, out of long experience with denominational property records, has published an article in Monday Morning, a magazine for Presbyterian ministers (October 20, 1986). "Do You Know Where Your Church's Deed Is?" explains why church deeds and other important (but seldom used) papers are often hard to locate, and gives some practical ideas on how to remedy the problem. Elfrieda Kraege has worked for the Presbyterian property office for 25-plus years, and is historian for the Fifth Avenue Presbyterian Church, New York City.

\*

Prints and Printmakers of New York State, 1825-1940, edited by David Tatham (296p. 56 illustrations, \$34.95 cloth).

This collection of essays is drawn from the program of original papers presented at the 12th Annual North American Print Conference. Order from Syracuse University Press, 1600 Jamesville Avenue, Syracuse, NY 13244-5160.

\*

The Archival Appraisal of Photographs: A RAMP study with Guidelines is a 118-page monograph prepared by Bill Leary, an archivist in the National Archives, under contract with the International Council on Archives. This study includes a discussion of general considerations in appraising photographs; how to conduct a photo survey; specific appraisal criteria including age, subject, uniqueness, identification, quality, quantity, accessibility, and photographer; and special consideration in appraising government photographs, newspaper photographs, commercial photography and amateur photographs. The study concludes with 44 specific guidelines for the appraiser of archival photographs. Copies may be requested from the Division of the General Information Program, Documentation Centre, 7 place de Fontenoy, 75700 Paris, France.

\*

Eleven recommendations designed to encourage and aid full participation by Native Americans in the preservation of their national heritage are contained in the report, Native American Historical Records: Issues and Recommendations for Development. The report is the first of its kind to address Native American cultural issues. It reflects the deliberations of the Native American Archives Advisory Conference.

At that meeting, invited conferees studied the interdisciplinary needs and special concerns of tribal organizations on a national level.. Among their recommendations are calls to strengthen the lines of communication, a survey of existing tribal archives and records projects, a nationwide study of Native American history and cultural documentary sources, peer training opportunities and changes in the NHPRC policy and procedures.

To obtain a copy, contact the Native American Museums Program/Office of Museum Programs, Smithsonian Institution, A&I 2235, Washington, DC 20560; telephone (202) 357-3101.

\*

The Yeshiva University Archives has published an Inventory to the Rescue Children, Inc. Collection, 1946-1985, compiled by Aliza Zinberg and Barbara Martin. To obtain a copy, contact Dr. Roger Kohn, Archivist, Yeshiva University, 500 West 185th Street, New York, NY 10033.

\*

Care and Identification of 19th-Century Photographic Prints, by James M. Reilly with research assistance and selection of photographic illustrations by Constance McCabe (Kodak Publication No. G-2S; \$24.95 softcover).

Based on four years of scientific research, this new book is a complete reference handbook on all aspects of identifying and preserving 19th-century photographic and photomechanical prints. Chapters are included on the history of photographic printing in the 19th century; the component materials of 19th-century prints and their forms of deterioration; stability of specific print materials; identification of 19th-century photographic and photomechanical print processes; preservation and collection management; storage; and handling, display, and care. Order from: Image Permanence Institute, RIT City Center, 50 West Main Street, Rochester, NY 14614-1274.

\*

The third volume of The Papers of William Livingston has been published. It is edited by Carl E. Prince, Mary Lou Lustig, Dennis P. Ryan and Brenda Parnes.

This book is part of a five-volume publication begun during the American Revolution Bicentennial. It contains letters, speeches, published works and other writings of the first Governor of New Jersey, who served from 1776 until his death in 1790. The editors are also producing a microfilm edition.

Volume three, which spans the period January 1779-June 1780, illustrates the Revolution's devastating effects on New Jersey and its Governor. Livingston's personal and official correspondence reflects the conduct of the war at local, national and international levels.

The volumes are \$50 each and are available from Rutgers University Press, 30 College Avenue, New Brunswick, NJ 08903.

\*

"A Short Guide to Nitrate Negatives: History, Care, and Duplication," an article written by NEDCC's technical photographer, Steve Puglia, is currently available through the Northeast Document Conservation Center. The guide covers identification, deterioration, and storage of nitrate negatives.

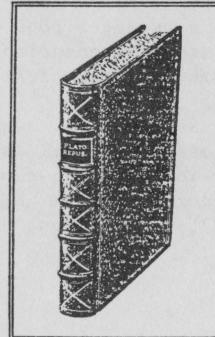
To receive a free copy of the guide, contact NEDCC, Abbot Hall, 24 School Street, Andover MA 01810; telephone (617) 470-1010.

\*

The October 1986 issue (vol. 13, no. 4) of the New England Archivists Newsletter is devoted to debate on the SAA's plan for certification of archivists. It is available from New England Archivists, c/o Alan M. Schwartz, City of Boston Records Project, Public Facilities, 26 Court Street/Sixth Floor, Boston, MA 02108.

\*

TALAS has published its 1986 catalog describing products used by the hand bookbinder, conservator, archivist, artist, restorer, museums and libraries. The cost of the catalog is \$5. Order from TALAS, 213 West 35th Street, New York, NY 10001-1996; telephone (212) 736-7744.



NEWS NOTES

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this country, I hope President Reagan nominates someone who is professional, non-political, and respected by those in the archival and historical disciplines."

Anyone interested in reading the full text of MARAC Chairperson Robert Morris' letters to the US Senate Governmental Affairs Committee on this issue should contact him at (212) 283-4915.

\*

NIXON PAPERS OPENED

After much controversy and legal maneuvering, approximately 1.5 million documents from the Richard Nixon administration were made public by the National Archives on December 1, 1986. It was the first release of textual material from the more than 40 million documents Nixon left behind when he resigned on August 9, 1974. A lengthy article on the continuing controversy over the papers and their disposition entitled "Should Nixon's Papers Be Public?" has been written by John Erlichman, Nixon's Assistant for Domestic Affairs. The article appears in Parade, November 30, 1986.

\*

NHPRC ARCHIVAL FELLOWSHIPS

The National Historical Publications and Records Commission (NHPRC), at its October 1986 meeting, made several changes in the archival fellowship program for the 1987/88 fellowship year. The fellowships are jointly funded by the NHPRC and the Andrew W. Mellon Foundation.

For 1987/88, the fellowship stipend and fringe benefits will be raised to \$21,000 and \$4,200 respectively. This level of compensation, representing a substantial increase over the \$15,000 and \$3,000 levels paid in 1985/86 and 1986/87, is intended to encourage a stronger pool of fellowship applicants. The increased compensation necessitates a reduction in the number of new fellowships from three to two.

Applications from prospective fellows are due May 15, 1987. For further information, contact Archival Fellowship Program, Records Program, NHPRC, National Archives Building (NP), Washington, DC 20408 or phone (202) 523-5386.

\*

JEFFERSON LETTER BRINGS RECORD PRICE

A letter Thomas Jefferson wrote in 1818 to a Jewish diplomat and journalist in which the former President condemned prejudice towards Jews and all religious intolerance was sold October 29 at Sotheby's for the highest price ever paid at auction for any letter or any Presidential document.

The letter was purchased for \$396,000 by Ludwig Jesselson, a major collector of Judaica. The fierce bidding on the letter involved 14 people and pushed the price for the document well beyond what Sotheby's had expected. The price eclipsed the \$297,000 paid in 1984 by Malcolm Forbes for a printed copy of the Emancipation Proclamation, which was signed by Abraham Lincoln.

The Jefferson letter had been owned by Charles J. Rosenbloom of Pittsburgh since the late 1930's and was consigned by his widow. Jefferson wrote from Monticello to Mordecai M. Noah, after receiving from him a copy of Mr. Noah's speech made at the consecration of the Congregation Shearith Israel, in New York.

\*

MID-ATLANTIC CENTER LAUNCHED BY CLR AND EXXON

The Exxon Education Foundation, as part of a preservation initiative sponsored by the Council on Library Resources, awarded a grant of \$584,000 to the Mid-Atlantic States Cooperative Preservation Service for the establishment of a regional microfilming facility. The facility will be located at Lehigh University in Bethlehem, Pennsylvania. A grant was made on July 8, 1986, to fund the microfilming facility over a four-year period and provide for capital equipment, facilities, and staffing.

The Service was established in November 1985 as a nonprofit corporation by major public and private research libraries in the mid-Atlantic states region. It exists to address the critical problem posed by deteriorating, often unique, research resources, and particularly the preservation of their content through microfilming.

The microfilming center is expected to begin operation in 1987 on a fee-for-services basis for libraries, museums, and archives in the mid-Atlantic region. C. Lee Jones, formerly of the Council on Library Resources, has been named interim director.

\*

COPY BUSTER

Rolland Paper Corporation has received the United States marketing rights to Nocopi Security Papers, a new type of paper that cannot be duplicated by

office copier systems. The company said it expects to sell one billion sheets of the paper, to companies concerned about protecting sensitive or copyrighted documents. Rolland Paper, based in Albany, NY, is a wholly owned subsidiary of Rolland, Inc. of Montreal.

\*

#### AMERICAN ARCHIVES SERIES

Twenty-First Century Press, a new book and software publisher, is now seeking manuscripts for its "American Archives Series." The books in this series will collect archival and documentary materials in a variety of fields. The publisher hopes to make important primary materials available for undergraduate and graduate use, thereby encouraging further research in America's archival and documentary collections. For more information, contact Jeffrey Shulman, President, Twenty-First Century Press, 44 North Market Street, Frederick, MD 21701; telephone (301) 694-0100.

\*

#### SURVEY OF ANTHROPOLOGICAL ARCHIVES BEGUN

The National Anthropological Archives of the Smithsonian Institution is conducting a survey of anthropological records in the US and Canada, preliminary to publishing a guide to such collections. As a first step, the NAA is soliciting published and unpublished finding aids from repositories and short informal descriptions from individuals possessing anthropological records. Later on, the NAA will be contacting and visiting appropriate institutions to collect and compile this information. In the proposed guide, NAA staff members James Glenn and Kathleen Baxter will identify, locate, and describe anthropological records in terms of specific field projects and areas of study. This records survey is being undertaken in response to frequent inquiries regarding the nature and whereabouts of anthropological records, which are oftentimes not described. For more information contact Kathleen T. Baxter, National Anthropological Archives, National Museum of Natural History, MRC 152, Smithsonian Institution, Washington, DC 20560; telephone (202) 357-1976.

\*

The SAA announces the competition for the Colonial Dames Scholarship to The Institute: An Introduction to Modern Archives Administration to be held June 8-19, 1987, at the National Archives in Washington, DC. The Institute is designed to present theory, principles, and techniques of archives administration for modern documentary material of both public and private origins.

To be eligible for the scholarship an applicant must be an employee of an archival institution or agency, employed less than two years as an archivist or archives trainee, actually working with archives or manuscripts regardless of title, and be employed in an institution or agency with a fair percentage of its holdings in the period predating 1825.

To apply, applicants should submit a resume accompanied by two letters of recommendation from persons who have a definite knowledge of the applicant's qualifications. Resumes should be submitted by April 1 to Roy H. Tryon, Chair of the Scholarship Committee, Delaware State Archives, Hall of Records, Dover, DE 19901; telephone (302) 736-5318.

\*

#### HISTORY ROUNDTABLE

The Council of the SAA recently approved the establishment of an Archival History Roundtable. Persons interested in the roundtable and receiving a roundtable newsletter should contact Michele F. Pacifico, National Archives and Records Administration, NAAP-Room 404, Washington, DC 20408; telephone (202) 523-3214.

\*

#### MUSEUM ROUNDTABLE NEWSLETTER

The Museum Archives Roundtable of the SAA is publishing a newsletter, Museum Archivist. The first issue was published in December 1986 and it will be issued twice a year. For further information contact Kathleen Robinson, Museum of Fine Arts, P.O. Box 6826, Houston, TX 77265.

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#### WHITE HOUSE DIRECTIVE ON FILES

White House employees and members of the National Security Council staff have been directed to preserve all personal and official records relating to the use of profits from arms sales to Iran to fund rebels in Nicaragua and to cooperate with two administration investigations into the affair.

The wording of the memorandum seemed particularly directed to reports that Lt. Col. Oliver North, fired from the NSC staff for his role in diversion of funds to the contras, had shredded papers in his office that could be crucial to probes of the arms deals. The FBI is trying to find out what was destroyed.

The White House directive contained a sweeping prohibition against removing even personal papers from government offices, according to an official who had seen it. It directed that "all your records relating to the matters under review, including notes, briefing materials, memoranda, calendars, diaries, telephone logs, computer data, electronic records and any other directives and materials are fully preserved."

The memo added that the Justice Department investigation "also requires the preservation of the integrity of all your personal records as well as all official files. Consequently, none of your records, personal or official, should be removed from the White House complex, destroyed, altered or in any other way impaired."

\*

#### PEOPLE

KATHY ORLENKO began working at the Walters Art Gallery this September on a collection maintenance project funded by the National Endowment for the Arts. This project involves the rehousing of 600 manuscripts from the Walters' collection. ABIGAIL QUANDT will continue to work at the Walters Art Gallery through the end of 1987 on a conservation project funded by the National Endowment for the Humanities. The focus of this project is the conservation of a group of 20 manuscripts from the collection.

MARY F. VINES was appointed Deputy Director of the Albany County (NY) Hall of Records.

\*

JACKIE ESPOSITO has left her post as Associate Archivist at the LaGuardia Archives to become Assistant Archivist at Penn State University.

\*

DARWIN H. STAPLETON, formerly Director of the Program in the History of Science and Technology at Case Western Reserve University, is the new Director of the Rockefeller Archive Center.

\*

HAROLD T. PINKETT delivered two lectures on the relationship between archives and history in October at Mary Baldwin College, Staunton, VA.

\*

REV. EDWARD R. LAVELLE has been appointed archivist for the Diocese of Harrisburg (PA) by Bishop William H. Keeler.

\*

WILLIAM M. GRACE was appointed Assistant Archivist of the Philadelphia Jewish Archives Center at the Balch Institute. He was previously Archivist of the Albert Einstein Healthcare Foundation.

\*

C. ELIZABETH NOWICKE has left her position as Archivist of Navy Laboratories to work as a consultant in archives and oral history. She can be reached at Box 14, Romeo, MI 48065.

\*

THOMAS L. HOLLOWAK has been appointed City Archivist and Records Management Officer for Baltimore City.

\*

SUSAN MILLER is the new assistant archivist at the Salvation Army Archives and Research Center.

\*

## EMPLOYMENT OPPORTUNITIES

Applications are invited for the second year of the UNITED STATES CAPITOL SOCIETY FELLOWSHIP designed to support research and publication on the art and architecture of the United States Capitol and other buildings under the jurisdiction of the Architect of the Capitol. Graduate students and scholars may apply for the periods of one month to one full year for a stipend of \$1250 per month. Applications must be received by February 15, 1987. Further information can be supplied by Dr. Barbara Wolanin, Curator, Architect of the Capitol, Washington, DC 20515; telephone (202) 225-2700 or 225-1222.

\*

PROJECT ARCHIVIST, Charles Babbage Institute for the History of Information Processing. Responsible for conducting a NHPRC-funded project to document industrial activity by investigating three early activities of the Control Data Corporation (CDC). The project archivist will have primary responsibility for gathering information about existing sources of documentation, surveying records, locating and interviewing individuals associated with the three activities, analyzing and comparing records, and preparing reports on the findings of the project. Archivist will report to the Charles Babbage Institute Archivist and will work closely with personnel from CDC and the Institute. Most work will be conducted at the University of Minnesota and CDC, although some extended travel will be required. Project archivist must have access to an automobile. Requirements: masters degree in library science from accredited ALA program, history of science, history, or a related field; familiarity with modern archival practices; experience working with the records of science and technology or business; and excellent writing, research, and communications skills. Preference will be given to candidates having conducted records surveys and those familiar with computers or the history of computing. Appointment is for 12 months. Salary: \$24,000 with University of Minnesota benefits. Candidates should submit a letter of application, resume, three references with address and telephone numbers, and an example of published and unpublished writing, if available. Submit application by February 10 to Bruce Bruemmer, CBI, 103 Walter Library, University of Minnesota, Minneapolis, MN 55455. EOE/AA.

\*

3 positions, Rockefeller Archive Center ...

EXPERIENCED ARCHIVIST to solicit and collect, appraise, accession, and process records and manuscripts at the Rockefeller Archives Center of the Rockefeller University. Primary responsibility will be to oversee the continuing growth of the archives, which include scientific, medical, and administrative collections. Other duties will include coordination with the Center's office at the

University Library (Manhattan), responding to research inquiries, and sharing responsibilities of the archival staff at the Center. Competitive salary commensurate with experience. Master's degree in archival management and experience in archival work required; training in the history of science or history of medicine and experience in a university archives preferred.

ARCHIVIST, full-time or part-time at The Rockefeller University in Manhattan. Responsibilities include accessioning and processing records, and responding to research inquiries from University officers, faculty and staff. M.A. in archival management or substantial archival experience required. Training in the history of science and medicine preferred.

ARCHIVIST to process the records of The Commonwealth Fund, which are now at the Rockefeller Archives Center. The Commonwealth Fund, established in 1918, made grants in the general area of health. The position is for two years at a salary of \$21,500 with benefits.

Applications for these three positions should be received by 1 March 1987. Apply to: Director, Rockefeller Archive Center, Pocantico Hills, North Tarrytown, NY 10591-1598. EOE.

\*

ARCHIVIST AND HEAD OF SPECIAL COLLECTIONS. The Brooklyn College Library seeks an experienced professional to organize, preserve, and provide access and related reference and research services for the College's archival and manuscript collections, and to administer the rare book collection, located in beautifully renovated and newly re-appointed space. Responsibilities also include the production of exhibits, both for Special Collections and the main Library, and the supervision of one FTE supporting staff member. Requirements: MLS from an ALA accredited school, plus a subject masters; minimum 2 years archival experience; success in grant-writing and staff supervision. Demonstrated creativity, good interpersonal skills and administrative ability will be sought in all cases. Position available July 1, 1987. Salary: \$25,114 - \$40,505 (Assistant Professor) depending upon qualifications and experience. Excellent benefits, including 6 weeks vacation. Submit resume and names of three references no later than March 21 to: Barbara Higginbotham, Chief Librarian, Brooklyn College Library, Brooklyn, NY 11210. EOE/AA.

\*

ARCHIVIST AND RECORDS MANAGER (2 positions). Monmouth County, NJ. Salary commensurate with experience with public records. Monmouth County is one of the oldest in New Jersey and holds records dating to its inception. For further information, please contact: Jane Clayton, County Clerk, Monmouth County Hall of Records, Freehold, NJ 07728; telephone (201) 431-7324.

Brother Denis Sennett  
MARAC Secretary  
Friars of the Atonement Archives  
Graymoor  
Garrison, NY 10524

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The mid-atlantic archivist (maa) is the quarterly newsletter of the Mid-Atlantic Regional Archives Conference (MARAC). MARAC membership includes all interested individuals who live and work in the seven states of New York, New Jersey, Pennsylvania, Maryland, Delaware, Virginia, and West Virginia; and the District of Columbia. MARAC seeks to promote the professional welfare of its members; to affect cooperation amongst individuals concerned with the documentation of the human experience; to enhance the exchange of information between colleagues working in the immediate regional area; to improve the professional competence of archivists, curators, of textual, audiovisual and related special research collections, and records managers; and to encourage

professional involvement of persons actively engaged in the preservation and use of all types of historical research materials. Individual yearly membership dues are \$10.00. The dues year is from October 1 through September 30. Membership is not open to institutions, but institutions may purchase yearly subscriptions to maa for \$10.00. Requests for back copies of maa (\$1.25 each copy) and membership applications should be addressed to: Brother Denis Sennett, MARAC Secretary, Friars of the Atonement Archives, Graymoor, Garrison, NY 10524.

Items submitted for maa publication should be typed and double-spaced. Send material to: Ronald L. Becker, Department of Special Collections and Archives, Alexander Library, Rutgers University, New Brunswick, NJ 08903; telephone (201) 932-7006/7527. Deadlines are the first of March, June, September and December.

Advertising rate cards and mechanical requirements for ad copy may be obtained from: Leslie Hansen Kopp Production Editor, maa, 752 West End Avenue 17K, New York, NY 10025.

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